[Date]

[Tenant’s name]

[Tenant’s address]

[Tenant’s address]

[Town/City] [Post Code]

Email: [insert Tenant’s email]

Dear [insert Tenant name/s]

**Periodic Tenancy at [insert property address] -**

**Notice – Property Required for Owner/Owner’s Family**

We are writing to advise, that the owner/owner’s family are requiring the above property for the purpose of moving back to the property

In this regard, we are providing at least **63 days’ written notice to** this effect and that the final date of your tenancy at the property will be **[insert date].**

We appreciate that this notification may be difficult for you and your family. Please do not hesitate to contact us if we are able to assist in your search for a new property.

If you have any questions, please do not hesitate to contact me.

Yours sincerely

Property Manager’s Name

**Title**